

## **Occupational Health Requirements for Volunteers**

The following is a list of requirements in accordance with New York State Department of Health and St. Luke's Cornwall Hospital that must be completed prior to starting:

- Documented proof of immunity to **measles** (rubeola), **mumps** and **rubella** by positive antibody titer **or** 2 MMR immunizations. Laboratory documentation of titer results must be provided.
- Documented proof of immunity to **varicella** (chicken pox) by positive antibody titer **or** 2 varicella immunizations. Laboratory documentation of titer results must be provided.
- Documentation of **2-step Tuberculin Skin Test (PPD) or IGRA (QuantiferonTB Gold)**. One TST must be within 1 year of start date, the second must be within 1 month of start date. A negative IGRA within 3 months is acceptable in lieu of the 2-step TST; a negative result within 1 year may be used in lieu of the 1<sup>st</sup> step TST.

### **OR**

- Documentation of a **negative chest x-ray** within 1 year of start date for those with history of positive TST or IGRA.
- Documentation of **hepatitis B** immunizations **or** reactive (positive) hepatitis B antibody titer **or** signed hepatitis B declination.
- Documentation of **physical exam** within 1 year of start date. Must include statement that the volunteer has been examined and can perform the assigned duties with or without restrictions or limitations.
- Documentation of one **Tdap** immunization for anyone having contact with babies or children.
- Documentation of **influenza** vaccination for the current flu season or a signed declination.

If you have questions regarding these requirements or any other concerns, please contact Occupational Health. Thank you.

**Donald Jung, RN** Occupational Health Specialist  
Tel: 845-568-2583 Fax: 845-784-3069 [djung@slchospital.org](mailto:djung@slchospital.org)

**Marcia Orloff, RN** Manager Occupational Health  
Tel: 845-568-2068 Fax: 845-784-3069 [morloff@slchospital.org](mailto:morloff@slchospital.org)

**St. Luke's Cornwall Hospital  
Occupational Health  
Policy and Procedure Manual**

**Originating Department:** Occupational Health  
**Title:** Volunteer Requirements  
**Date Issued:** 7/02  
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**Attachments:**

**Policy No.:** 113  
**Cross Reference:**  
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**Purpose:** To evaluate a prospective volunteer, including clergy, on the ability to perform tasks while providing services at St. Luke's Cornwall Hospital.

**Policy:** To determine that the prospective volunteer is free from any health impairment and or communicable disease which may pose a risk to patients, visitors and /or other health care personnel.

**Procedure:**

1. An initial health history and physical assessment will be performed for all volunteers by Occupational Health and include the following:
  - a) Review of health history and baseline health assessment.
  - b) Physical examination by the Occupational Health physician/practitioner or documentation of a physical exam on an approved form within the previous 12 months of start date.
  - c) A baseline Tuberculin Skin Test (TST/PPD) administered on the day of the pre-placement assessment.
    - A two-step TST will be utilized for those not previously skin tested or for whom a negative TST cannot be documented within the past 12 months. The second TST will be administered 7-14 days after the initial TST.
    - A chest x-ray and screening for TB symptoms will be done if the volunteer has a history of positive TST or history of a significant reaction to the TST in the past. Documentation of a chest x-ray within the previous 12 months will be acceptable.
    - Prior BCG vaccination is not a contraindication for TST testing.
  - d) Demonstration of rubella, rubeola, mumps and varicella immunity by either:
    - Positive rubella serology or documentation of rubella immunization or one MMR
    - Positive serology or documentation of two doses of rubeola or MMR vaccine
    - Positive serology or documentation of two mumps or two MMR vaccines
    - Positive serology or documentation of two varicella vaccines.
  - e) Hepatitis B vaccination history for at-risk volunteers (those with potential exposure to blood/body fluids as per the task assignments) will be documented by :
    - Serological testing for Hepatitis B surface antibody titer (HBsAB) will be done for at-risk volunteers, unless positive/reactive titer results are provided.
    - Hepatitis B vaccine will be offered within ten days of service, at no cost to those not previously vaccinated.
    - If a volunteer declines Hepatitis B vaccine, a declination form is required. Education will be provided and the volunteer may elect to receive the vaccinations at any time by notifying Occupational Health.

f) Tetanus/diphtheria and/or pertussis (Tdap) booster, as indicated, is offered with consent or signed declination.

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g) Influenza vaccination or signed declination during influenza season.

h) Ishihara eye test to distinguish color

i) Snellen Visual Acuity both near and far, 20/40 or better with or without corrective lenses including peripheral vision

j) Auditory Acuity – whisper hearing, able to hear conversational voice

k) Latex allergy screening

2. An annual health assessment including a tuberculin skin test is required and will be completed by Occupational Health with notification of due date sent to the volunteer's home address on file.

**Date Policy To Be Reviewed:** 7/2018